

POSITION DESCRIPTION

POSITION	New Zealand Censor
DATE PREPARED	August 2005
DIVISION	Education Portfolio
REPORTS TO:	Education Policy Board
POSITION HOLDER	Professor André van Rij

ROLE OVERVIEW

The New Zealand Censor is a Fellow resident in New Zealand who represents the New Zealand National Board and New Zealand surgeons and trainees at Education Policy Board and Professional Development and Standards Board. The New Zealand Censor therefore participates in the responsible leadership and direction of the College as defined by the Articles of Association, the College Strategic Plan and the Strategic Plan for Education 2003–2007.

KEY DIRECTION STATEMENT

As a fellowship based organisation, the Royal Australasian College of Surgeons strives to ensure the highest standard of safe and comprehensive care to the community through excellence in surgical education, training, professional development and support.

VALUES

- Service and Professionalism – performing to and upholding the highest standards
- Integrity – upholding professional values
- Respect and compassion – being sympathetic and empathetic
- Commitment and diligence – being dedicated, doing one's best to deliver
- Collaboration and teamwork – working together to achieve the best outcome

PRIMARY OBJECTIVE

To contribute to education policy of the College and the maintenance of surgical education, training, assessment and examination standards through membership of the Education Policy Board.

To contribute to policies of the College on through membership of the Professional Development and Standards Board.

To represent the Censor in Chief with the authority of the Censor in Chief at New Zealand or Australian forums as delegated.

KEY RELATIONSHIPS

Within the College

Role

New Zealand National Board

Nature of Relationship

Interaction on matters relevant to the policies of the College, particularly those of Education Policy Board and Professional Development and Standards Board. Interaction in relation to issues specific to New Zealand.

Within the Education Portfolio

Role

- Censor in Chief, Deputy Censor in Chief
- Education Policy Board
- Board of Specialist Surgical Training
- Board of Basic Surgical Training
- Dean of Education

Nature of Relationship

Close interaction on the division of tasks and discussion of issues.

Advice, negotiation, priority-setting and support on matters of education strategy. Liaison regarding budget matters associated with the Education Policy Board and the Censor in Chief's portfolio.

Liaison regarding Strategic Plan for Education, and implementation of matters arising from the ACCC, MCNZ and AMC accreditations/authorisations

External

Role

Government and non-government departments and groups

Nature of Relationship

Representation of the Censor in Chief and Education Portfolio from time to time with the authority of the Censor in Chief.

KEY ACCOUNTABILITIES AND TASKS

Primary Responsibility – Implementation of Education Policy

- ❑ Provide high-level advice to the Censor in Chief with respect to oversight of education policies of the College and the maintenance of surgical education standards
- ❑ Provides broad oversight of surgical training in New Zealand to ensure compliance with College policies and processes
- ❑ Monitoring the educational environment to ensure that the objectives and policies for education, training, examination and other assessment procedures are approached systematically to enable the achievement of goals
- ❑ Responsibility for providing advice for reconsideration of decisions according to the terms of reference for the Censor in Chief's Decisions Review Committee in New Zealand.
- ❑ Signatory for the sign-off on assessment outcomes of individual international medical graduates in New Zealand

Primary Responsibility – College Governance

- ❑ Act on behalf of Education Policy Board as requested by the Censor in Chief in New Zealand
- ❑ Report to Education Policy Board on specific New Zealand issues.
- ❑ Ex-officio member of the New Zealand National Board
- ❑ Chair of the Committee comprising the specialty representatives undertaking the assessment of international medical graduates referred to the College by the Medical Council of New Zealand
- ❑ Be responsible to Education Policy Board for monitoring the achievement of key strategic outcomes of activities which fit the educational, training and examination, vision and values of the College
- ❑ Be responsible, in New Zealand, for ensuring adequate communication with the Fellowship regarding the range and status of educational, training and examination activities facilitated by the College
- ❑ Strategic planning in relation to complying with requirements of ACCC, AMC, MCNZ and other government and non-government agencies

FINANCIAL AUTHORITY LIMITS

- ❑ Nil

LOCATION WITHIN ORGANISATIONAL STRUCTURE

- ❑ The location of this position in the College organisational structure is within the governance stream of activities in the Education Portfolio.

TENURE AND METHOD OF APPOINTMENT

- ❑ The New Zealand National Board shall nominate to Council of Royal Australasian College of Surgeons the proposed New Zealand Censor.
- ❑ Education Policy Board shall consider the nomination for New Zealand Censor at its June meeting each year.
- ❑ The person approved by Education Policy Board after ratification by Council.
- ❑ If the New Zealand Censor is also a Councillor the New Zealand Censor shall be eligible for nomination by Education Policy Board as Deputy Censor in Chief according to the terms laid out in the position description for the Deputy Censor in Chief.

DOCUMENT REVISION

- ❑ The New Zealand National Board may make recommendations to Education Policy Board regarding the authority and position description for the New Zealand Censor.
- ❑ This document shall be reviewed by Education Policy Board at least every three years.