

Adding Additional Site(s) to the approved Short Term Training Application

To add a hospital to the IMG's AHPRA registration, the SIMGs can submit their additional site(s) requests through the RACS website, which will incur an application fee of **\$495 AUD**. Please note we will no longer be accepting email requests.

To submit an application to RACS for an additional site(s):

1. Read the Medical Board of Australia's [Short-term Training in a Medical Specialty Pathway](#) guidelines
2. Read the RACS [Short-term Training in a Medical Specialty Pathway](#) policy
3. Access the online Application [Australian application process - short-term training | RACS \(surgeons.org\)](#)
4. Upload all required documentation as stipulated in the [Short-term-training in Australia | RACS \(surgeons.org\)](#)
5. Sign and upload the [Statement of Intent to Return to Country of Training](#)
6. Make payment of the [Australian application process - short-term training | RACS \(surgeons.org\)](#)

RACS aims to process applications within four weeks from the date of acceptance of completed application.

RACS is unable to expedite the processing of applications. It is therefore strongly recommended applications are submitted 8-12 weeks in advance of the short-term training start date and that all required documentation be provided upon application, as stipulated in the [Short-term-training in Australia | RACS \(surgeons.org\)](#)

For all enquiries in relation to medical registration, please contact the Medical Board of Australia via [AHPRA](#).

Further information is available on the [Short-term-training in Australia | RACS \(surgeons.org\)](#)

Once it has been approved, I will send you an electronic version of the approved forms and upload it to the doctor's AMC profile.

Additional Site(s) Request Checklist:

1. Position Description and/or Training Plan, which clearly lists all sites at which the IMG is required to practice
2. Previously Approved Position Description and/or Training Plan, which clearly lists all sites at which the IMG is required to practice
3. Certified passport copy
4. AAMC-30 Form - Medical Board of Australia/AHPRA *Application for assessment by a medical college form*
5. State of Return Form recently signed by SIMG