

14 April 2022

Dear Fellow

RE: 2022 Annual General Meeting

Enclosed in this package are:

- The required Statutory Notice of the 2022 Annual General Meeting (AGM)
- The Minutes of the Extraordinary Board of Council meeting that ratified the Annual General Meeting held electronically and report on the AGM results.
- The results of the 2021 elections to Council.

Please note that the Financial Report for 2021 is available on the RACS website at <https://www.surgeons.org/Resources/reports-guidelines-publications/Financial-reports>

If a Fellow is unable to attend an AGM, that Fellow may lodge a proxy vote. Should you wish to do this, a proxy form is enclosed. Please note that any proxy votes must be received by the College Secretary at 250-290 Spring Street, East Melbourne VIC 3002 AUSTRALIA (fax +61 3 9249 1217 or scan and email R.A.C.S@surgeons.org) no later than 5.30pm (AEST) Tuesday 3 May 2022.

Yours sincerely



Mr John Biviano
Chief Executive Officer and Company Secretary

Encl.

NOTICE OF ANNUAL GENERAL MEETING 2022

NOTICE IS HEREBY GIVEN that the Annual General Meeting (AGM) of the Royal Australasian College of Surgeons is to be held in the Great Hall Q4, Brisbane Convention and Exhibition Centre, Glenelg St, South Brisbane QLD 4101 at 5:30pm on Thursday 5 May 2022, in conjunction with the Annual Scientific Congress (ASC) 2022.

AGENDA

1. To confirm the Minutes of the Extraordinary Board of Council meeting that ratified the Annual General Meeting held electronically and report on the AGM results **(Attached)**.
2. To receive a report from the President on behalf of the Council. The 2021 Annual Report is available at: <https://www.surgeons.org/en/Resources/reports-guidelines-publications/annual-report>
3. To receive a report from the Treasurer, and consider the Finance Report for the financial year ended 31 December 2021 available at <https://www.surgeons.org/Resources/reports-guidelines-publications/Financial-reports>
4. To appoint PKF Australia as auditors for 2022 – Partner Steve Bradby.
5. To receive the results of the 2021 election for Members of the Council. **(Attached)**

Note: There is no requirement for Fellows to approve the Annual and Financial reports as well as the 2021 election results (agenda items 2, 3 & 5).

By Order of Council

DATED this 14th day of April 2022



Mr John Biviano
Chief Executive Officer and Company Secretary

PROXIES (Proxy Form Attached)

- 1 *A Fellow who is entitled to attend and vote at the AGM may appoint a proxy to attend and vote at the AGM in his/her place.*
- 2 *A proxy so appointed must be a Fellow of the College.*
- 3 *A person appointed as a proxy may only vote on the taking of a poll at the meeting to which the proxy relates.*
- 4 *An instrument appointing a proxy shall be in writing under the hand of the appointer and shall not be deemed as valid unless the instrument used to appoint the proxy is deposited at the Melbourne office not less than 48 hours before the scheduled time for the meeting (ie by 5.30 pm AEST Tuesday 3 May 2022)*

PROXY FORM*

For the Annual General Meeting of the Royal Australasian College of Surgeons to be held in the Great Hall Q4, Brisbane Convention and Exhibition Centre, Glenelg St, South Brisbane QLD 4101 at 5:30pm on Thursday 5 May 2022.

I of
(Name – please print clearly) **(Address)**

.....
 being a Fellow of the Royal Australasian College of Surgeons do hereby appoint

..... of
(Name of Proxy – please print clearly) **(Address of Proxy)**

.....
 as being a Fellow of the Royal Australasian College of Surgeons, to attend and vote at the above meeting in my place.

DATED this day of 2022

Signature

Should you wish to direct your Proxy how to vote, please insert an “X” in the appropriate box below, otherwise your proxy may vote as he/she thinks fit.

	FOR	AGAINST
Agenda item 1	<input type="checkbox"/>	<input type="checkbox"/>
Agenda item 4	<input type="checkbox"/>	<input type="checkbox"/>

- *An instrument appointing a proxy shall be in writing under the hand of the appointer and shall not be deemed as valid unless the instrument used to appoint the proxy is deposited at the Melbourne office not less than 48 hours before the scheduled time for the meeting (ie by 5.30 pm AEST Tuesday 3 May 2022)*

Royal Australasian College of Surgeons

**Minutes of the
Extraordinary
Board of Council
June 2021
Annual General Meeting (AGM) Results
and ratify AGM held via postal ballot**

HELD ELECTRONICALLY

ON

Friday 18 June 2021 at 10.00am (AEST).

MINUTES OF EXTRAORDINARY BOARD OF COUNCIL MEETING RATIFY 2021 ANNUAL GENERAL MEETING (AGM) HELD & RESULTS

DATE: Friday 18 June 2021
TIME: 10.00am – 10.30am (AEST)
VENUE: By Video Conference

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ATTENDEES	ROLE	SPECIALTY/TITLE	ATTENDED
Sally Langley	President (Chair)	AoNZ Fellowship Elected Councillor Plastic and Reconstructive Surgeon	Yes
Lawrie Malisano	Vice President	QLD Fellowship Elected Councillor Orthopaedic Surgeon	Yes
Greg Witherow	Treasurer	WA Specialty Elected Councillor Orthopaedic Surgeon	Yes
Adrian Anthony	Censor in Chief	SA Fellowship Elected Councillor General Surgeon	Yes
Andrew Hill	Chair Professional Standards and Advocacy	AoNZ Fellowship Elected Councillor General Surgeon	Yes
Kerin Fielding	Rotating Member	NSW Fellowship Elected Councillor Orthopaedic Surgeon	No
Henry Woo	Rotating Member	NSW Fellowship Elected Councillor Urologist Surgeon	Yes
Vacancy	Rotating Member		No
Rob Knowles	Independent Member	VIC Expert Community Advisor	Yes
John Quinn	Invitee	Executive Director Surgical Affairs (Aus)	Yes
Spencer Beasley	Invitee	Surgical Advisor (AoNZ)	No
John Biviano	In attendance	Chief Executive Officer	Yes
Tracey Lam	In attendance	Board/Council Secretary	Yes

The meeting commenced at 10.05am

1 STANDING ORDERS

1.1 Acknowledgment to Country & Māori Welcome

Welcome, Apologies, Quorum

The Chair welcomed everyone.

Apologies:

- Kerin Fielding
- Spencer Beasley

Quorum: Yes

2 2021 ANNUAL GENERAL MEETING (AGM)

2.1 AGM results and ratify AGM held electronically

Chair

Board of Council approved the following:

- 2021 Annual General Meeting (AGM) held via postal ballot between 13 May 2021 to 16 June 2021
- Results of voting: 130 votes For and 2 Against on the confirmation of the Minutes of the Extraordinary Board of Council meeting that ratified the Annual General Meeting was held on Friday 19 June 2020 and report on the AGM results.

Board of Council noted the following:

- The Presidents Report in the 2020 Annual Report was received during the AGM voting process 13 May 2021 to 16 June 2021.
- The Treasurers report and 2020 Financial Report were received during the AGM voting process 13 May 2021 to 16 June 2021.
- Results of 2020 election for Members of the Council were received

Voting Results: For: 7, Against: 0, Abstained: 0

2.2 Questions raised and responses

Fellows were given the opportunity during the AGM period to ask questions and make comments on the business, operations and management of RACS between 1 January to 31 December 2020.

Frequently asked Questions were published on the 2021 AGM website page and questions raised during the AGM period were also available on a secure section of the RACS website (requiring RACS login details and password).

Board of Council noted the questions and responses raised during the AGM.

3 CHANGEOVER OF OFFICE HOLDERS

The Board of Council congratulated and extended best wishes to the following Office Holders who were elected at the February 2021 Council meeting. The Office Holders formally took office at the commencement of the 2021 Annual General Meeting at 5pm AEST 13 May 2021, after the 2021 AGM notice was issued.

President	Dr Sally Langley
Vice President	Dr Lawrence Malisano
Treasurer	Dr Greg Witherow
Censor in Chief	Dr Adrian Anthony
Chair, Professional Standards & Advocacy	Professor Andrew Hill
Chair, Court of Examiners	Professor Christopher Pyke
Chair, Board of Surgical Education & Training	Miss Annette Holian
Chair, Prevocational & Skills Education	Dr Jennifer Chambers
Chair, SIMG Assessments	Ms Ruth Bollard
Chair, Professional Standards	Associate Professor Kerin Fielding
Chair, Professional Development	Dr Maxine Ronald
Chair, Fellowship Services	Dr Christine Lai
Chair, Research and Academic Surgery	Professor Henry Woo
Chair, Surgical Audit	Dr John Crozier
Deputy Treasurer	Dr Sarah Coll
Chair, Global Health	Professor Owen Ung
Chair, ASC, Conference & Events	Professor Mark Ashton
Chair, Health Policy and Advocacy	Professor Mark Frydenberg

The following retiring Councillors were farewelled with thanks:

Dr Tony Sparnon, President
Associate Professor Julie Mundy, Vice President
Associate Professor Philip Carson Censor In Chief

4 RESULTS OF 2020 ELECTIONS TO COUNCIL

Congratulations were extended to the following Councillors who were declared elected.

FELLOWSHIP ELECTED COUNCILLORS

There were **FOUR** Fellowship Elected Councillor positions to be filled. The successful candidates in alphabetical order were:

Re-elected to Council

Christine Lai (General Surgeon, SA)
Andrew Hill (General Surgeon, AoNZ)
Maxine Ronald (General Surgeon, AoNZ)

Newly elected to Council

Nicola Hill (Otolaryngologist Head & Neck Surgeon, AoNZ)

SPECIALTY ELECTED COUNCILLOR

There were **FOUR** Specialty Elected Councillor positions to be filled. The successful candidates were:

Re-elected to Council unopposed

David Fletcher (General Surgeon, WA)
John Crozier (Vascular Surgeon, NSW)

Newly elected to Council

Andrew Cochrane (Cardiothoracic Surgeon, VIC)
Philip Morreau (Paediatric Surgeon, AoNZ)

The President welcomed the incoming Councillors:

Dr Nicola Hill, Fellowship Elected Councillor (Otolaryngologist Head & Neck Surgeon)
Associate Professor Andrew Cochrane, Specialty Elected Councillor (Cardiothoracic surgeon)
Mr Philip Morreau, Specialty Elected Councillor (Paediatric surgeon)

5 MEETING CALENDAR 2021 & 2022

Next Council Meeting –Friday, 30 July 2021 (Virtual)

Meeting closed at 10.15am

11 October 2021

RESULTS OF 2021 ELECTIONS TO COUNCIL

FELLOWSHIP ELECTED COUNCILLORS

There were **NINE** Fellowship Elected Councillor positions to be filled. The successful candidates in alphabetical order were:

Re-elected to Council

Adrian Anthony (GEN, SA)
Ruth Bollard (GEN, VIC)
Jennifer Chambers (VAS, NSW)
Sarah Coll (ORTHO, QLD)
Kerin Fielding (ORTHO, NSW)
Annette Holian (ORTHO, VIC)
Christopher Pyke (GEN, QLD)
Henry Woo (URO, NSW)

Newly elected to Council

Deborah Bailey (PAED, QLD)

SPECIALTY ELECTED COUNCILLOR

There was **ONE** Specialty Elected Councillor position to be filled. The successful candidate was:

Re-elected to Council unopposed

Greg Witherow (ORTHO, WA)

CO-OPTED COUNCILLORS

In the absence of an elected Councillor from the region, the following successful candidates were appointed:

Richard Badbury (GEN, NT)
Ailene Fitzgerald (GEN, ACT)

The results will be received at the Annual General Meeting 5.30pm (AEST) on Thursday 5 May 2022 when newly elected Councillors take office.

The poll results are verified by Ms Katherine Langford of BigPulse.