

## Checklist for Short-term Training Extensions

### Eligibility Criteria

Before proceeding with submitting an application to RACS for endorsement of an extension of your current Short-term Training position, please ensure the following eligibility criteria has been satisfied:

- I. You are a recognised specialist surgeon in another country (outside Australia)

**OR**

You are an overseas surgical specialist-in-training who is no more than two years away from completing specialist surgical training, having passed a basic specialist examination or having satisfactorily completed substantial training (generally three or more years, i.e. PGY 5);

- II. You have been offered an extension of your current Short-term Training position in Australia;
- III. You declare your intention to return to your home country upon completion of Short-term Training.

### Important Information

- Documentation submitted in support of an application must meet RACS requirements as stipulated in the [Short-term Training in a Medical Specialty in Australia](#) policy and this checklist.
- Documentation in a language other than English must be accompanied by an English translation in accordance with [AHPRA](#) requirements.
- Documentation which requires certification must be certified in accordance with [AHPRA](#) requirements.
- The final stage of submitting an application is payment of the [Short-term Training Application Fee](#) which can be made via credit card or PayPal. This fee is not a training fee and cannot be refunded once an application has been processed by RACS.
- RACS role with regard to the Medical Board of Australia's *Short-term Training in a Medical Specialty* pathway is an advisory role only. The Medical Board of Australia is the decision maker.
- The Medical Board of Australia's *Short-term Training in a Medical Specialty* pathway is not a bridging pathway whilst an SIMG applies for or progresses towards another pathway (e.g. AMC pathways, Specialist Assessment pathway).
- The Medical Board of Australia's *Short-term Training in a Medical Specialty* pathway does not lead to Fellowship of RACS and does not lead to general or specialist registration in Australia.

### Contact Us

All queries can be directed to [SIMG.Enquiries@surgeons.org](mailto:SIMG.Enquiries@surgeons.org)

## Checklist

[Certified](#) copy of current passport

Evidence of change of name (*only if applicable*)

**Short-term Training Declaration by the Applicant**

*Form available on the RACS website*

**Statement of Intent to Return to Country of Training**

*Form available on the RACS website*

**AAMC-30: Application for Assessment by a Medical College**

*Form available on the MBA website*

**Referee Reports**

RACS requires one referee report.

Reports provided must be original, dated within the last 12 months, on letterhead, and bearing the referee's signature and medical registration number.

Referees should consider and comment on the nature and duration of your professional relationship, any aspect of your surgical practice that is considered relevant to the application and your competence in the following areas:

- Medical expertise
- Judgment and clinical decision making
- Technical expertise
- Collaboration and teamwork
- Communication
- Health advocacy
- Management and Leadership
- Professionalism
- Scholarship and teaching
- Cultural competence and cultural safety

**Position Description for the proposed Short-term Training position**

Please upload a position description which includes the following in relation to the Short-term Training position:

- Position title
- Short-term Training start date
- Short-term Training end date
- All Short-term Training locations
- Position details

**Training Plan for the proposed Short-term Training position**

Please upload a comprehensive outline of the proposed Short-term Training position, including:

- Short-term Training goals and objectives
- Details of clinical activities
- Details of educational activities
- Details on how supervision will be provided (including the names and contact details of the proposed supervisors)