

RESEARCH PROGRESS REPORT

Instructions

Information on this form is collected in order to determine whether your research has made satisfactory progress.

Please Note: While there is no limit to the textual information that can be provided, 1 to 2 paragraphs of information is expected where a textual response is required.

Once complete, the Trainee should submit the **signed paper copy** of their progress report to the Committee Chairman, keeping a copy for their own records.

SECTION A - Administration

Trainee name and contact details

Research Title

Research Type

Administering University/Organisation

Supervisor(s) name(s)

Year Research Commenced

Date Research leave commenced

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SECTION B (No More Than Two Pages)

Please summarise the original objectives of the research project (as specified in the original application)

What were your research plans and objectives for the period covered by this report?

Indicate the progress to date in achieving the research aims and in testing hypotheses (as specified in the original application)

Did the research proceed as planned? What have you achieved over this period?

Have the time-lines for the research project changed? If yes please provide details.

Has the direction of the research changed (from that specified in the original application)? If so how?

If satisfactory progress towards achieving the research aims has not been achieved, please explain why this has occurred and how the issues are being addressed.

Please list up to four Major Achievements of the Research to date.

What are the key plans and objectives for the coming six months?

Who benefits from this research?

SECTION C - Research Achievements

Indicate any output to date associated with the research. Where relevant, write the number in each box and provide full citation of academic output on an attached sheet (eg name of journal, title of conference and when/where held, title and publisher of book or chapter in book, impact factors if known). Include published and submitted publications.

| Item | Field | No | Item | Field | No |
|------|---|----|------|--|----|
| A1 | Books - Authored Research | | D1 | Designs | |
| A2 | Books - Chapters | | D2 | Patents | |
| B1 | Journal Articles | | E | Audio-visual recording/ Computer software | |
| B2 | Journal Letters | | F | Expected further publications | |
| C1 | Conference paper—refereed proceedings | | G | Effects on the policy or practice of health care | |
| C2 | Conference paper – non-refereed proceedings | | H | Other achievements | |

Evidence of scholarly impact and contribution

Is there evidence of that this research is having / has had an impact in the research field or the broader public domain?

(yes/no)

If yes, give details

Research commercialisation

If there has been commercialisation resulting from the research, in the period covered by this Report, give details.

SECTION D – SUPERVISORS COMMENTS

Comments by Research Supervisor re trainee progress:

SECTION E – CERTIFICATION

Certification by the Research Trainee

I certify that this is an accurate progress report for period covered

Research Trainee signature _____ Date _____

Certification by the Research Supervisor

I certify that this is an accurate progress report for period covered

Research Supervisor signature _____ Date _____

*The Chairman may contact you if clarification or further information is required to determine whether progress has been satisfactory over the period covered in the Report.
Researchers should note that if Chairman is not satisfied with the progress of the Research the term will not be considered for recognition as a research rotation.*