SET PROGRAM IN PAEDIATRIC SURGERY
STRUCTURED CURRICULUM VITAE SCORESHEET

This scoresheet is specific to the SET program in Paediatric Surgery, and does not cover in detail, requirements that are already explicit in the Paediatric Surgery Selection Regulations. The Committee advises that this scoresheet should be read in conjunction with the Paediatric Surgery Selection Regulations.

Applicants Name	
Scorer's Name	

Surgical and Medical Experience

NOTES:
Attachments must have been completed by 1 February 2027 to be scored.

Attachments less than ten (10) weeks in duration will not be scored (i.e. 4-5 rotations per 12 months).

All terms completed MUST have documentary evidence supporting it (letter from HR department or Head of Department only; copies of contracts are not acceptable).

Attachments that were not full-time will be scored pro-rata on presentation of detailed evidence of hours worked, signed and on letterhead from the health service.

For Registrar rotations of less than 6 months duration, the Committee may assign points on a pro-rata basis if appropriate documentation supports similar exposure. Please contact the Committee via Committee.Paediatricsurgery@surgeons.org prior to the Closing Date for Applications for confirmation of whether rotation can be counted.

Private assisting will not be scored. Attachments in private hospitals are scored but only to a total of 6 months over the whole structured CV.

Relief attachments in General Surgery (including subspecialties) are recognised as providing some experience and are scored at 50%. Relief attachments cannot be counted towards minimum requirements.

PHO equates to Registrar in QLD.

An RMO term in paediatric medicine or paediatric surgery is scored 3 points per 10-12 weeks (maximum 6 points).	
A Registrar term in paediatric medicine, PICU, NICU is scored 6 points per 6 month rotation (maximum 6 points).	
An unaccredited Registrar term in Paediatric Surgery is scored 6 points per 6 month rotation (maximum 12 points).	
An unaccredited Registrar term in General Surgery is scored 6 points per 6 month rotation (maximum 12 points).	
An additional unaccredited Registrar term in any surgical discipline (including general surgery but not paediatric surgery) is scored 6 points per 6 month rotation (maximum 6 points).	
An accredited Registrar term as a RACS SET Trainee in another specialty is scored 9 points per 6 month rotation (maximum 27 points).	
TOTAL (Maximum 27 points)	

Comments:

Skills Courses

NOTES:
If more than three items are submitted or uploaded, a score of 0 will be given for this section. If you are uncertain of what to include, please contact the Executive Officer – committee.paediatricsurgery@surgeons.org

Courses will only be awarded points if completed within the last 6 years (since 12 March 202019) prior to the closing date for applications (excluding courses 1 - 7 listed below).

Where a course has exceeded its validity period, completion of an appropriate refresher or maintenance of instructor status will score 1 point.

Courses must be delivered by a recognised training provider as determined by the Committee and must be of at least eight (8) hours in duration.

Entries without adequate documentation will not be scored

1. APLS 1 point	
2. ASSET 1 point	
3. CCrISP 1 point	
4. CLEAR 1 point	
5. EMSB 1 point	
6. PCM 1 point	
7. TIPS 1 point	
8. EMST/ATLS 1 point (provided it is within the course certification validity period. Certification is currently valid for four years).	
Scoring for surgical courses (or equivalent) includes those related to professional development in clinical and technical competencies score 1 point each.	
TOTAL (Maximum 3 points)	

Comments: *(list the courses that were awarded points, other than the courses listed above)*

Qualifications

NOTES:
Only the two highest scoring qualifications will be included in the CV Score.

A degree, diploma or letter of completion from the institution must be submitted. No other forms of evidence will be accepted.

Scoring only includes higher degrees successfully completed at the time of application at a recognised institution.

Higher degrees that were accredited by RACS at the time of commencement will be accepted if an official letter from the institution confirming the course was accredited by RACS is submitted with the application.

A Graduate Diploma in a field of medicine from an Australian and Aotearoa New Zealand recognised institution is scored 3 points. Must be an accredited degree granting institution with the university seal on the diploma. Co-badged courses with branding, and the certificate produced by a third party (e.g. hospital) are not admissible and will not be assessed. Co-badged courses will no longer be accepted from 2028.	
A Master's Degree or Master of Philosophy in a field of medicine from a New Zealand or Australian tertiary institution is scored 6 points. The Doctor of Medicine is not scored as a Master's.	
A PhD in a field of medicine from a recognised tertiary institution is scored 9 points.	
A Fellowship of the Royal Australasian College of Surgeons (RACS) is scored 12 points.	
TOTAL (Maximum 12 points)	

Comments:

Publications and Presentations

NOTES:
Only the two highest scoring items will be included in the CV Score. Applicants must only submit the two highest scoring items under this category. If more than two items are submitted or uploaded, a score of 0 will be given for this section. If you are uncertain of what to include, please contact the Executive Officer – committee.paediatricsurgery@surgeons.org

A copy of the first page of the publication only or an official letter from the editor clearly stating the publication date. No other forms of evidence will be accepted.

Scoring only includes presentations and publications relevant to medicine presented and published in the 5 years prior to the closing date for applications (since 10 March 2022).

Publications should be in a peer reviewed journal listed in the NCBI. Contributions to Book chapters must be in an area relevant to medicine.

Publications directly related to either a previously claimed Masters or PhD thesis will not be counted.

Multiple publications or presentations with duplicate or similar topics or content must only be uploaded once and will only be scored once.

Scoring only includes presentations personally given by the applicant. If affected by COVID-19, documentation of acceptance of presentation and cancellation of the event will be accepted.

Documentary evidence in the form of a letter from the convenor or conference organiser confirming the presentation, including the dates of presentation, or a certificate of presentation must be submitted. No other forms of evidence will be accepted.

An article where the applicant is the first or second author is scored 4 points each.	
A book chapter where the applicant is the first author is scored 4 points each.	
Presentations must be at scientific meetings that are convened by recognised organisations in a relevant medical field **and** subject to abstract peer review. Scored 2 points each.	
An article where the applicant is not the first or second author is scored or book chapter where the applicant is not the first author is 2 points each.	
Documented participation in a multi-author collaborative project/paper is scored 1 point each.	
A case report or conference poster, including a poster presentation is scored 1 point each.	
TOTAL (Maximum 8 points)	

Comments:

Rurality	
NOTES: If you are uncertain of what to include, please contact the Executive Officer – committee.paediatricsurgery@surgeons.org	
Letter of confirmation for Rural Education - 12 months or more of attendance at a Rural Clinical School (during medical degree) in M2-M7 or U2-R3 area. (1 point maximum)	
Proof of residency for at least 10 years cumulatively or any 5 years consecutively in a Modified Monash Model 2-7 area or Geographical Classification for Health U2-R3 (this includes regional, rural and remote) prior to entry into medical school. (1 point maximum)	
Proof of employment for a minimum of six (6) continuous months working in a Surgical Position in a regional, rural or remote hospital as defined by the Monash Medical Model (Australia) or Geographic Classification for Health (NZ). (1 point maximum)	
TOTAL (Maximum 3 points)	
Comments:	

Indigeneity	
NOTES: Identification as Aboriginal, Torres Strait Islander or Maori must be made at the time of time of application. If you are uncertain of what to include, please contact the Executive Officer – committee.paediatricsurgery@surgeons.org	
Proof of membership of Australian Indigenous Doctors' Association (AIDA) (3 points)	
Proof of registration with an iwi or membership of Te Ora.(3 points)	
TOTAL (Maximum 3 points)	
Comments:	

Scorer's Signature	