

Portfolio	Office of the President and the CEO	Ref. No.	POL-1010
Department	Governance Support		
Title	Expressions of Interest – RACS Committees and Working Groups		

1. PURPOSE AND SCOPE

This policy provides guidance to ensure the advertising of opportunities for Fellows, Trainees and Specialist International Medical Graduates (SIMGs) to College committees and working groups is broad, transparent and inclusive.

2. BODY OF POLICY

2.1. Background

The College benefits from the contribution of Fellows, Trainees and SIMGs in providing input to and oversight of College activities through a diverse range of committees and working groups. Participants benefit from an opportunity to work collaboratively and connect with their peers while shaping the future of the College and the profession.

To ensure a breadth of experience and opportunity for participation it is expected vacancies on College committees and working groups are widely promoted.

2.2. Expressions of interest

Expressions of interest for Fellows, Trainees and SIMGs for vacancies on College committees and working groups should be made available to all Fellows, Trainees and SIMGs by advertising through the College's E-Newsletter Fax Mentis. Additional and targeted advertisement should be considered as required. The terms of reference and other supporting material should be made available to prospective members. The recruitment is devolved to the relevant committee secretariat.

2.3. Committees/working groups with limited eligibility

In some instances, eligibility for a position is limited to a subset of Fellows, Trainees and/or SIMGs, for example, groups including but not limited to RACSTA, Younger Fellows, State/National Committees and sections. In these cases, expressions of interest should be made available to all eligible parties through relevant targeted newsletters and may be promoted more broadly if desired.

2.4. Duration of advertisement

Opportunities should be promoted with at least a fortnight's notice for Fellows, Trainees and SIMGs who may be interested to apply. A longer promotional period of up to a month is useful when timelines permit.

2.5. External/community advisor appointments

External and community advisor appointments should be made and advertised in line with the relevant policies. Advertisement for these opportunities is also encouraged through Fax Mentis as Fellows, Trainees and SIMGs may wish to promote these opportunities through their own personal and professional networks.

3. ASSOCIATED DOCUMENTS

Engagement of Community Members and Expert Advisors on RACS Committees and Boards
External Co-opted Members on Committees and Boards

Approver: Council Executive
Authoriser: CEO