

Portfolio:	Education	Ref. No.	ETA-SET-060
Department:	Surgical Education and Training		
Title:	General Surgery Binational Advisory Curriculum Committee Terms of Reference		

1. PURPOSE AND SCOPE

The purpose of this policy is to define the terms of reference for the general surgery Binational Advisory Curriculum Committee (BACC), which is responsible for providing advice on mechanism by which the Surgical Education and Training Program curriculum and standards are to be reviewed.

2. KEYWORDS

Responsibilities, Composition, Curriculum, Standards, Surgical Education and Training Program, SET

3. BODY OF POLICY

3.1. Structure of the Binational Curriculum Advisory Committee

The Binational Advisory Curriculum Committee is a joint subcommittee of the Australian and New Zealand Boards in General Surgery.

3.2. Composition

3.2.1. The BACC shall consist of the following members with voting rights:

- a. President (or nominee) of General Surgeons Australia (GSA)
- b. President (or nominee) of the New Zealand Association of General Surgeons (NZAGS)
- c. Chair of the Australian Board in General Surgery
- d. Chair of the New Zealand Board in General Surgery
- e. Senior Examiner, General Surgery
- f. Specialty Elected Councillor for General Surgery
- g. Executive General Manager, GSA
- h. Executive Director, NZAGS
- i. Director – Education and Training, GSA
- j. GM Policy, Projects and Education, NZAGS

3.3. Powers and Responsibilities

3.3.1. The BACC is an advisory committee and does not have the power to veto decisions made by either the Australian or New Zealand Training Boards.

3.3.2. The BACC has delegated responsibility from the Australian and New Zealand Boards in General Surgery to provide advice on the scope and curriculum of the General Surgery SET Programs in Australia and New Zealand.

3.3.3. The BACC shall appoint the General Surgery representative to the Surgical Sciences and Clinical Examinations Committee.

3.4. Meetings

3.4.1. The BACC shall meet annually with the meeting to be held in New Zealand once every four years.

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- 3.4.2. The date of the meeting will be determined at the beginning of each year.
- 3.4.3. The local society for the country hosting the BACC will be responsible for co-ordinating the meeting.
- 3.4.4. The Chair of the BACC will rotate yearly between the Presidents of GSA and NZAGS.
- 3.4.5. The costs related to the BACC will be split based on the proportion of Trainees in Australia and New Zealand respectively.
- 3.4.6. All meetings of the BACC must have a formal agenda and be minuted.
- 3.4.7. A quorum of the BACC shall be five (5) voting members, including at least two (2) members from Australia and two (2) members from New Zealand.

4. ASSOCIATED DOCUMENTS

Policies

Australian Board in General Surgery Terms of Reference

New Zealand Board in General Surgery Terms of Reference

Approver: Education Board

Authoriser: Council

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