1. Purpose

1.1. The Post Fellowship Education and Training (PFET) accreditation panels support the ongoing education and training of Fellows by assessing proposed PFET programs and recommending accreditation approval to the Education Board.

1.2. A PFET accreditation panel may also be formed to provide guidance on strategic matters relevant to PFET if required.

2. Definitions

2.1. Specialty means a surgical specialty in which RACS awards Fellowship.

2.2. Specialty Society/Association means any society or association of surgeons who practice in one of the surgical specialties in which RACS awards Fellowship, and whose relationship with RACS is recognised via a Memorandum of Understanding and/or Service Agreement.

3. Duties and responsibilities

3.1. PFET accreditation panel members will:

   a. attend convened panel meetings when required;
   b. actively participate in the assessment of PFET accreditation and reaccreditation applications, including any additional presentations or submissions needed to support an application; and
   c. make recommendations to the Education Board.

4. Accountability

The PFET accreditation panel is responsible to the Education Board when evaluating proposed PFET programs.

5. Membership

5.1. The PFET accreditation panel will be convened comprising a selection of members relevant to the PFET program under assessment and will include:

   a. Chair;
   b. A minimum of one (1) and no more than two (2) Fellows representing the specialty society/association sponsoring the PFET program under assessment; and
   c. Executive General Manager, Education.

5.2. Subject to Education Board approval, the PFET accreditation panel may co-opt other Fellows or subject matter experts as required.

5.3. The PFET accreditation panel may invite the PFET program proposer to present during an assessment meeting, provided they are not present during the panel's deliberations.

6. Method of appointment

6.1. The Chair is a RACS Councillor appointed by the Education Board and shall serve for a term of three (3) years. The Chair may be reappointed for a maximum of three (3) terms.

6.2. For the duration of the appointment, the Chair is a member of the Education Board and represents the PFET accreditation panel.
6.3. Fellow representatives on the PFET accreditation panel are nominated by the President of the relevant sponsoring specialty society/association. The nominated representative

   a. is an active Fellow of RACS;
   b. must not be the proposer of a program under assessment;
   c. must not have a financial or personal interest in a PFET program under assessment;
   d. is appointed for the duration of an active assessment;
   e. is available to attend meetings during the assessment period; and
   f. may be reappointed for subsequent assessment panels.

7. Recommendations

The PFET accreditation panel must reach majority agreement before making any recommendation to the Education Board.

8. Associated documents

Regulation | Approval of Post Fellowship Training Programs

Approver    Authoriser
Education Board  Council