

# NSW Regional Office

## Facilities Hire

Suite 1, Level 26  
 201 Kent Street  
 SYDNEY NSW 2000  
 Ph: +61 2 8298 4500  
 E: Functions.NSW@surgeons.org

Please note the following

- A door attendant is required for meetings held outside business hours.
  - Before 9 am and after 5 pm weekdays
  - All day Saturday and Sunday
  - Charged at a rate of \$40 p/h including GST
- All costs associated with booking facilities in the NSW Regional Office are detailed below under Hire Charges.
- Additional requirements involving third party costs will be arranged when booking the room and confirmed thereafter.
- All booking costs will be confirmed prior to the function date.
- Invoices will be forwarded after the function date.



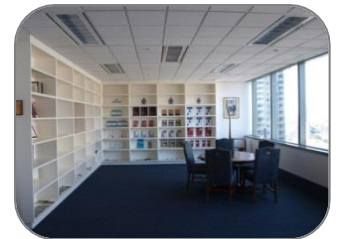
### T S Reeve State Committee



### The Glass Room



### J W Graham Room



### Surgeons' Office



### Hire Charges

Room hire charges per day are excluding GST.

Room	Layout options	PAX	AV	Charge
T S Reeve State Committee Room	Board Table	25	Yes	\$465
	Theatre	70		
	Cabaret	30		
	Classroom	32		
The Glass Room	Board Table	16	Yes	\$285
J W Graham Room	Board Table	8	No	\$115
	Theatre	20		
	U Shaped	10		
	Circle	5		
Surgeons' Office	Office layout	1	No	\$75
	Interview layout	3		

*We are happy to accommodate where we can so please contact the Regional Office if you have any special requirements.*