

# SA office relocation



## May

### On-site activities completed

- Installation of the pre-cast flooring system
- Completion of structural steel including the roof structure
- Concrete topping slabs to levels one and two
- Commencement of roofing and external cladding

### Off-site activities completed

- Manufacturing and delivery of the lift
- Fabrication of aluminium window frames and doors
- Fabrication of mechanical ductwork

## Project activities were completed

- Tender closed based on revised AV proposal
- Initial furniture and fit-out proposal approved
- Continuation of asset cataloguing and sorting for Palmer Plc
- Continuation of document filing and archiving for Palmer Plc and Ward St
- Preferred real estate agent proposal approved by Property Committee
- Stakeholder meetings held
- Solar panel system proposal approved by Property Committee
- Communications plan and project webpage developed

## June

### On-site activities planned

- Installation of roofing sheets and external cladding
- Level one fit-out: ductwork installed, stud tracks set-out
- Level two fit-out to commence
- Commencement of roofing and external cladding