

SA office relocation



September

On-site activities completed

- Installation of all windows and doors
- Installed External metal cladding
- Sheeting all internal walls includes flushing and sanding back
- Tiling to wet areas includes screeding and waterproofing
- Applied 1st coat of paint finishes internally
- 2nd Fix for all services

Project activities were completed

- Site tours of new building for Committee and Staff
- Staff Operations planning for Kent Town
- Detailed planning for Office Relocation
- Continuation of Asset cataloguing and sorting for Palmer Plc & Ward St
- Continuation of Document filing and archiving for Palmer Plc & Ward St
- Palmer Plc sale campaign with EOI closing 10th September
- Stakeholder meetings held
- Project Documents and Webpage updated

October

On-site activities planned

- Apply 2nd & 3rd coat of paint ready for joinery
- Install joinery
- Install Flooring finishes and second fix hardware to doors and wet areas
- Install final finishes - handrails, nosing's, wall paper, curtains and timber features
- Fit out works - work stations, AV system, Security, etc
- Install scalp form & web forge screens as well as carpark roller shutter